

**From:** Bibiana Kucirkova <bkucirkova@ucsd.edu>  
**Subject:** Post Cruise Obligations, R/V Roger Revelle/ Jayne 09.19.10  
**Date:** October 11, 2010 10:05:39 AM PDT  
**To:** Steven Jayne <sjayne@whoi.edu>  
**Cc:** SIO Ship Scheduling <shipsked@ucsd.edu>

---

Dear Dr. Jayne,

As you know, there are a few forms you must complete after your 19 September 2010 *R/V Roger Revelle* cruise.

The UNOLS Chief Scientist Assessment form must be completed. This form can be completed on-line at: <http://www.gso.uri.edu/unols/pcarform.htm>

Brief instructions are provided on the web site should you need them; however, if you have any questions please feel free to contact our office and we will be glad to help you.

Since your cruise required a foreign clearance, you must also complete the **Preliminary Cruise Report** as required by the US Department of State.

This can be accessed by clicking on "Preliminary Clearance" at [http://shipsked.ucsd.edu/General\\_Info/Forms/index.php](http://shipsked.ucsd.edu/General_Info/Forms/index.php). It will be downloaded to your computer's desktop. The Preliminary Cruise Report should include a description of the work done and a data-sharing schedule. Also, include approximate dates of when papers will be published. Finally, a cruise track should be included. We will forward them to the Department of State for delivery to the proper officials as required by clearance agreements. Note that this is required in addition to any items given to observers or guests from these countries, but any such items should also be noted in the Preliminary Cruise Report.

Sharing of samples taken during the research is necessary only if specifically requested by the coastal state and then only if samples can be divided without detriment to their scientific value. However, scientists may be required to take duplicate samples for the benefit of the coastal state. The final report is usually due a year after the preliminary report has been submitted. This includes all publications resulting from the data, any final analysis of the data, etc. If you have not finished analyzing the data within a year, please submit an update of when you expect a report to be released. Failure to submit preliminary, updates, and final reports will result in the State Department's refusal to forward any additional requests from the operating institution until all obligations are met by all those who have received clearances.

If you have any questions concerning the above or about clearances in general, please feel free to contact Liz Brenner or Rose Dufour.

Thank you for your cooperation.

Sincerely,

Bibiana Kucirkova  
\*\*\*\*\*

*Bibiana Kucirkova*

Scripps Institution of Oceanography

University of California, San Diego

SIO Ship Scheduling Office

La Jolla, California, USA 92093-0210

(858) 534-2840 **Phone**

(858) 822-5811 **Fax**

<http://www.sio.ucsd.edu>

\*\*\*\*\*